|  |
| --- |
| Tool 2: Facilities Planning and WorkplanPart A. Facilities Planning  |
|  | What must be done before an appropriate facility has been secured?  | What renovations must be done to prepare the building?  | What purchases must be made to prepare the building?  | What resources are needed to ensure that the building is open on time for students? |
| Utilize a facility separate from the high school. |  |  |  |  |
| Outfit the facility in a way that respects the students. |  |  |  |  |
| Create a space that fosters a college-going culture. |  |  |  |  |

|  |
| --- |
| Tool 2: Facilities Planning and WorkplanPart B: Workplan and Timeline |
|  | **Key Activities**  | **Lead Staff Responsible** | **Completion Date:** |
| Utilize a facility separate from the high school. |  |  |  |
| Outfit the facility in a way that respects the students. |  |  |  |
| Create a space that fosters a college-going culture in the facility. |  |  |  |